

**Business Department
Advisory Board Meeting Agenda
MCPS Career & Technology Education
Thursday, February 7, 2019
2:30 p.m. - 3:30 p.m.
Cafe Dolce, 500 Brooks Street, Missoula, MT 59801
Contact: Kasey Dirnberger kdirnberger@mcps.k12.mt.us**



Missoula County Public School students are life, college and career ready when they have technical knowledge, employability skills, and academic preparation necessary to be productive citizens.

Attendees:

Jordan Patterson
Ryan Tuttle
Vanessa Gibson
Kasey Dirnberger
Cindy Schulz
Beth Huguet
Nicki Roe
Russ Geise
Elise Guest
Errin Koehler
Ted Fuller

Facilitator(s):

Beth Huguet

Note Taker:

Cindy Schulz

Focus:

The Business advisory board will meet with teachers, students, community members, and industry professionals to discuss the curriculum and programs that the business departments are offering at each high school. This will allow the committee to help determine best practices for the future success of each program and how it reflects career pathways.

Meeting Objectives: What's our purpose?

For the committee to get the background and current status of the program in order for the board to help determine best practices for the future success of each program and how it reflects career pathways.

Prepare for this Meeting- Bring personal Calendars to brainstorm future meeting dates.

Who?	What?	Notes
Group	Introductions	<p>Start: 2:35 p.m. - Kasey starts introductions. Looking for community member to be the chair of our Advisory Committee. Introduces 2017 CTE Audit. Talks about her role as a part-time CTE Coordinator.</p> <p>Beth Huguet starts introductions: Jordan Patterson Elise Guest Russ Geise</p>

		<p>Ryan Tuttle Ted Fuller Errin Koehler Beth Huguet Nikki Roe Kasey Dirnberger Vanessa Gibson</p>
Beth/Group	<p>Establish Ground Rules -Examples</p>	<p>Beth presents 10 ground rules for meetings. Should have 4-5 norms.</p> <ol style="list-style-type: none"> 1. Show up on time and come prepared. (#1) 2. Close decisions and identify actions items. (#9) 3. Record outcomes and follow up. (#10) 4. Make a decision at the end. 5. Listen with an open mind. (#5) 6. Keep positive and move forward.
Beth/Group	<p>Membership Roles (Secretary, Chair, etc.) -Description Handout</p>	<p>Beth presents the CTE Advisory Committee Toolkit for membership roles.</p> <p>Chairperson - Secretary - Staff Support -</p>
CTE Chairs	<p>Overview of Programming in Missoula County Public Schools</p>	<p>Kasey presents CTE in the middle schools.</p> <p>Nikki Roe - Big Sky: expanding dual credit courses. Solid Dual Credit, Intro to Business Dual Credit. Expanding accounting. Successful DECA club. Has a Sports and Entertainment class and Personal Finance.</p> <p>Beth Huguet - Hellgate: Hellgate has marketing elements embedded through all business courses. Large media arts program. Finance, insurance, accounting 1, 2, 4 and seven classes of personal finance. Advanced Finance is also offered. A Banking and Practices class offered. BPA program. Have had it for 13 years. BPA covers all areas of business.</p> <p>Cindy Schultz - Sentinel: Computer Science, Media Design and Business dual credit courses. Sentinel DECA is the largest program in the State.</p>

Beth	<p>Big Picture of CTE Federal, State and Local</p> <p>-Handout</p>	<p>discusses federal Perkins funds. Perkins stipulates that we have an advisory board.</p> <p>CTE Concentrators at the State level. Concentrators are students that take 3 or more CTE classes. Now they are taking a more holistic approach between all CTE classes. We will have to take a new approach since things have changed in figuring out our CTE Concentrators.</p> <p>CTE Enrollment - more males than females - the number have dropped off over time. We have not seen a drop off at all at MCPS. We have lost funding as a State as a whole. Female numbers at the state level are are up.</p>
T&L	<p>Workforce Needs</p> <p>-Chamber Event</p>	<p>Elise presents the upcoming professional development day and the opportunity to work with the Chamber of Commerce. This will bring CTE teachers, counselors and the Chamber of Commerce. Schedule for Monday, February 11, 2019. All K-12 counselors will be there. All CTE Leaders and middle school CTE teachers and business leaders in Missoula. Hoping this to be an annual event. Hoping to answer questions - what does MCPS need and what do local businesses need?</p>
Jordan	<p>Dual Credit Programming in MCPS/Missoula College</p>	<p>178 Fall MPCS concurrent enrollment for fall (college credit while in high school). 21% were in business courses. Total concurrent enrollment: 212</p> <p>108 Spring MCPS concurrent enrollment. 74% were enrolled in business classes Total concurrent enrollment: 376</p> <p>Two free college courses in high school (up to 6 free credits).</p> <p>600 Spring Enrollment total.</p> <p>Scholarships are also offered.</p> <p>Tuition is about \$55 per credit.</p>

		Students that enroll in a dual credit course are more likely to attend a Montana college and stick with it. They are also more likely to stay in Montana after they graduate.
Beth	OPI Career Ready Practices -Handout	<p>Beth spoke about Career pathways and the different clusters. Under the clusters are the pathways. This started in 1999. The State of Montana brought it into the district in the 2000's.</p> <p>Discussed the Career Ready Practices (CRP).</p>
Group	Schedule-Tour of Facilities	Maybe hold our next meeting at Lithia Chrysler and then tour the business.
Beth	Next Steps and Schedule next meeting	Do another advisory board meeting in April. Week of the 22nd. Thursday, April 25th, 2019, start at 2:30 p.m. at Lithia Chrysler Jeep Dodge of Missoula (5001 Grizzly Ct).
Follow-Up Activities:		<p>Email Kasey with suggestions.</p> <p>Share out how the CTSO's how they performed at State and Nationals - we won't have the results by then - so maybe do this in the Fall.</p> <p>What kind of activities are students involved in for extra-curricular activities.</p> <p>Jordan will talk about pre-apprenticeships.</p> <p>Job Shadowing - maybe start compiling a business list of professionals that could help us with this. This is a district goal.</p> <p>Overall goal is for members to support the overall CTE programs. Kasey is working on some goals for us. The spirit and the requirement is to ensure that we are spending federal funds to help prepare kids to be college and career ready. We</p>

	<p>need to look at workforce needs, etc.</p> <p>Next year Fall Winter Spring meetings.</p> <p>Ended: 3:38 p.m.</p>
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